



# Create a professional, dynamic presentation and publish it to a PDF

## Acrobat Answers

Acrobat 9 Pro Extended includes Adobe Presenter, the rich media authoring tool that lets users create professional, high quality, on-demand presentations. It allows you to publish them to a single PDF file that anyone with the free Adobe Reader can play back, whether they are online or offline. You can include audio and video—even interactive quizzes—to enhance the experience for your audience.

1. Browse to the PPT presentation you wish to work with, select the file and open it in Microsoft PowerPoint. Notice the Adobe Presenter menu (Microsoft Office 2003 and earlier) or ribbon (Office 2007) that's available from within PowerPoint that lets you add audio, video, Flash applications, and even interactive quizzes.
2. To add audio to the presentation, use Record to record audio commentary for each slide using your computer's microphone.
3. Click Publish and notice that there are three options to publish the presentation:
  - Flash application (SWF)
  - upload it to an Acrobat Connect™ Pro media server, or
  - New in Presenter 7, publish it as a PDF file. If this is the first time you've used Presenter, a license agreement may pop up after you click Publish; if so, accept the agreement.
4. Select Adobe PDF, choose a name and location for your PDF file, and click Publish. Adobe Presenter converts your PowerPoint (PPT) file with audio into an easily distributable and highly accessible interactive PDF presentation that can be included in a PDF Portfolio or distributed as a standalone PDF file.

