

# Adobe and SAP

## Empower your organization using Interactive Forms based on Adobe software

Enterprises and government organizations around the world deploy SAP applications to consolidate business data and processes for real-time business visibility, control, and management. Traditionally, paper has played a central role in many of those processes—often leading to costly and error-prone manual processing. Today, increasing competitive pressures are forcing organizations to find new ways to maximize return on investment in SAP systems. To be successful, organizations must bridge the gap between traditional paper-based and electronic processes.

Now, you can extend the power of SAP applications through Interactive Forms based on Adobe software. This joint solution from Adobe and SAP lets people inside and outside the firewall easily interact with data and documents. For example interactive forms that support form-based processes are offered in mySAP ERP to help your organization save time and money. Additionally, because Adobe® LiveCycle™ Designer software is integrated with both SAP developer environments—SAP ABAP™ Workbench and SAP NetWeaver™ Developer Studio—you can quickly create customized interactive forms based on your unique business needs.

Integrated with SAP solutions, Interactive Forms based on Adobe software enables organizations to extend the power of enterprise systems.

### Remove time-consuming layers of bureaucracy to improve internal efficiency

Interactive Forms based on Adobe software is available in mySAP ERP and SAP NetWeaver. The Interactive Forms solution helps your organization remove layers of time-consuming bureaucracy from form-based business processes by letting employees quickly and conveniently participate in automated processes. The solution facilitates end-to-end process automation; not only can employees generate personalized forms directly from SAP applications, but they also can flow new and updated data back into SAP systems after they complete forms. With this solution, organizations can create processes that bridge transactional systems to eliminate the most cumbersome aspects of traditional manual document processing.

Because the Interactive Forms solution automates form-based processes by integrating forms and forms data with enterprise systems, your organization can eliminate redundant and error-prone manual data entry. As a result, employees can spend time on more important, revenue-generating activities.

Interactive Forms based on Adobe software helps organizations rapidly and cost-effectively meet changing business requirements in automated form-based processes that integrate people, workgroups, and systems.

- Improve data quality through real-time information capture and route-and-return processing
- Protect sensitive business information with greater control over security at the document level, within and beyond the firewall
- Reduce costs of form design, development, and maintenance with Adobe LiveCycle Designer, integrated with developer environments through SAP NetWeaver
- Reduce IT costs and complexity with ubiquitous Adobe Reader® software for client-side online and offline viewing
- Provide auditable form process history, ensure document integrity, and cost-effectively archive and retrieve forms and forms data to meet regulatory requirements
- Adapt and deploy flexible, end-to-end form-based processes based on real-time business requirements
- Ensure people can access information in printed form as well as online

	SELF-SERVICE EXAMPLES					
Analytics	Strategic enterprise management		Financial analytics	Operations analytics		Workforce analytics
Financials	Corporate governance		Financial accounting	Management accounting		Financial supply chain management
Human capital management	Employee lifecycle management		Employee transaction management	HCM service delivery		Workforce deployment
Operations: value generation	Purchasing	Inventory and warehouse management	Manufacturing	Transportation	Sales order management	Customer service
Operations: support	Product structure management		Program and project management	Quality management		Enterprise asset management
Corporate services	Travel management		Environment, health and safety	Incentive and commission management		Real estate management

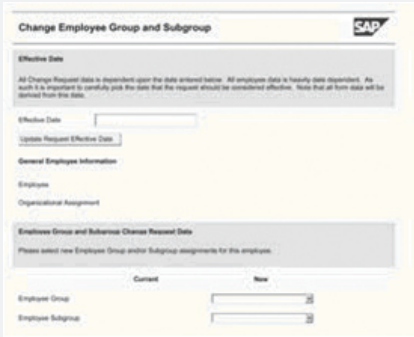


With Interactive Forms based on Adobe software, you can create online and offline interactive forms and print forms.



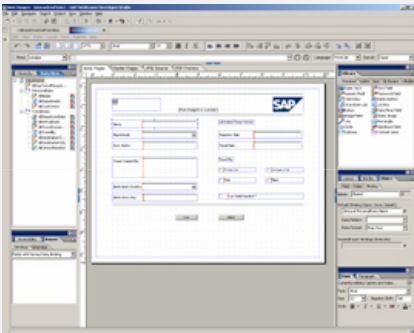
## FOR MORE INFORMATION

For more information on Interactive Forms based on Adobe software, visit [www.adobe.com/sap](http://www.adobe.com/sap) and [www.sdn.sap.com](http://www.sdn.sap.com).



Turn time-consuming, manual processes into automated processes. For example, in SAP Manager Self-Service and SAP Employee Self-Service, you can access forms for:

- Personnel change requests
- Requisition requests
- Requests for equipment repair, loss, and reassignment
- Adjustment posting requests for cost centers or internal orders
- Salary statements
- Time statements
- Total compensation statements
- Benefits enrollment overviews



Create and deploy customized form-based processes with Adobe LiveCycle Designer, which is integrated with SAP ABAP Workbench and SAP NetWeaver Developer Studio environments.

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## Extend the value of your IT systems

The Interactive Forms solution lets your organization rapidly and cost-effectively turn time-consuming manual processes into automated processes that integrate people, workgroups, and systems, internally and externally. As a result, you can decrease the total cost of ownership (TCO) of enterprise systems.

### Improve data quality through real-time information capture and route-and-return processing

By leveraging Portable Document Format (PDF) and eXtensible Markup Language (XML) to create intelligent, high-fidelity documents that contain business logic and data, you can easily exchange data with people, Web services, and systems. Plus, the reach of free Adobe Reader software lets information capture happen—whether employees are online or offline.

### Help reduce costs of form design, development, and maintenance with Adobe LiveCycle Designer, integrated with developer environments through SAP NetWeaver

Adobe LiveCycle Designer, an XML-enabled point-and-click design tool, allows nontechnical users to create sophisticated forms. Adobe LiveCycle Designer is integrated with SAP ABAP Workbench and SAP NetWeaver Developer Studio environments. This means SAP form developers can take advantage of form design features, including data validation and calculations, reusable components and templates, and the ability to import and manipulate existing form templates.

### Help reduce IT costs and complexity with ubiquitous Adobe Reader for client-side online and offline viewing

The ubiquity of Adobe Reader software—which is available as a free download and runs on every major operating system—ensures that anyone can participate in business processes. Plus, you can use document-level security to protect forms delivered over the Internet by applying passwords to documents that people view in Adobe Reader.

### Provide an auditable form process history, ensure document integrity, and cost-effectively archive forms to meet increasing regulatory requirements

The Interactive Forms solution lets your organization create PDF forms that meet visual regulatory requirements, and digital signature options help to ensure document authenticity. PDF also enables the creation of secure, searchable document archives. Finally, the solution supports audits by tracking form-related events. As a result, your organization is better equipped to meet the increasing pressures of regulatory requirements.

### Empower your customers, business partners, and remote workforce

Interactive Forms based on Adobe software automates key business processes by extending powerful enterprise systems. SAP customers can further enhance data capture and streamline the dissemination of critical document processes by leveraging the power of Adobe PDF and XML, with the reach of Adobe Reader. Whether your customer, business partner, or employee is across town or on the other side of the world, you now can use interactive forms to extend SAP systems both inside and outside the firewall.

