

Adobe® Certified Expert Program

Product Proficiency Exam Bulletin

Adobe® Captivate® 5.5 Exam # 9A0-164

ACE Certification Checklist

The checklist below will help guide you through the process of obtaining ACE certification.

- Review this bulletin to become familiar with the topic areas and objectives of the exam.
- Identify the topic areas and objectives you need to study.
- Determine which study materials you need to improve your skills.
- For a list of recommended study materials, visit:
<http://www.adobe.com/misc/training.html>
- Study for the exam.
- Contact Pearson VUE to register for an exam: *<http://www.pearsonvue.com/adobe>*
- When registering for the exam, refer to the exam number located at the top of this bulletin.
- Take the exam. Your score is electronically reported to Adobe and will also be displayed when you complete your exam.
- Upon passing the exam, your certificate will be sent to you via email. Please ensure that you have provided an accurate email address.
- You can update your certification profile by going to: <http://www.adobe.com/support/certification/community.html>. You will need the information provided on your score report to create a user account.

Exam Structure

The following lists the topic areas and percentage of questions delivered in each topic area:

Topic Area	% of Exam	# of Questions
Creating new projects	9.1%	8
Creating projects using project templates and master slides	5.7%	5
Working with the timeline	3.4%	3
Performing PowerPoint roundtripping	4.5%	4
Adding and managing objects	9.1%	8
Adding non-interactive objects	6.8%	6
Working with interactive objects	6.8%	6
Managing animations and videos	4.5%	4
Working with widgets	4.5%	4
Working with audio	4.5%	4
Importing and exporting	4.5%	4
Creating and managing skins and TOCs	4.5%	4
Creating compliant projects	4.5%	4
Creating quizzes and managing eLearning	10.2%	9
Variables and advanced actions	8.0%	7
Reviewing	2.3%	2
Publishing projects	6.8%	6

Number of Questions and Passing Score

- 88 questions
- 70% minimum required to pass

Test Content: Topic Areas and Objectives

Following is a detailed outline of the information covered on the exam.

1. Creating new projects

- Given a scenario, select the appropriate resolution for new project.
- Given a scenario, select the appropriate options for software simulation. (Options include: application, custom size, full screen)
- Given a scenario, select the appropriate preferences.
- Given a scenario, select the appropriate settings from the Recording panel. (Settings include: panning, mode, and manual recording)
- Given a scenario, select the appropriate method for dealing with a Full Motion Recording (FMR).
- Given a scenario, select the appropriate presets for iDevices and YouTube.

- Select, edit, create, and manage workspaces.
 - Select the appropriate options and configure an aggregator project.
- 2. Creating projects using project templates and master slides**
- Create project templates.
 - Create projects using project templates.
 - Create and edit master slides.
 - Describe the possibilities and limitations of master slides.
 - Use master slides.
- 3. Working with the timeline**
- List and describe the functionalities of all the timelines.
 - Manage objects on the timeline. (Options include: moving, hiding, locking, and extending objects)
 - Work with the Effects workspace.
- 4. Performing PowerPoint roundtripping**
- Create Adobe Captivate projects from PowerPoint presentations.
 - Edit imported PowerPoint slides within Adobe Captivate.
 - Import additional PowerPoint slides into Adobe Captivate project.
 - Synchronize a PowerPoint presentation with Adobe Captivate project file.
- 5. Adding and managing objects**
- Create and apply object styles.
 - Specify default object styles.
 - Edit, export, import, and delete object styles.
 - Apply object effects with the time-based trigger.
 - Apply object effects with the event-based trigger.
 - Modify, save, and delete object effects.
 - Create custom effects in Adobe Flash.
 - Apply gradients, shadows, and 2D rotation to objects.
- 6. Adding non-interactive objects**
- Create a text caption by setting the appropriate text caption properties.
 - Insert and edit an image in Adobe Captivate project.
 - Select the appropriate properties for drawing objects.
 - Select the appropriate properties for rollover captions and images.
 - Select the appropriate properties for rollover slidelet.
 - Select the appropriate properties for a zoom area.

7. Working with interactive objects

- Given a scenario, select the appropriate properties for a text entry box.
- Select the appropriate properties for a click box.
- Select the appropriate properties for a button.
- Given a scenario, define the project navigation.
- Manage object information using Advanced Interaction panel.
- Enable branching in the courses. (Includes using branching panel)

8. Managing animations and videos

- Select the appropriate options and import videos to the project. (Includes: Flash video slide, video manager)
- Add and edit multi-slide videos.
- Select the appropriate options and import animation into a slide.
- Select the appropriate options and add text animation to a slide.

9. Working with widgets

- Describe various types of widgets.
- Given a scenario, decide which type of widget should be used.
- Insert a widget in Captivate project and use the associated variables.
- Configure appropriate properties for the widgets.

10. Working with audio

- Describe the options related to importing and recording audio.
- Describe the options related to using text to speech.
- Manage audio in an object, slide, background and project.
- Edit audio in Adobe Captivate.

11. Importing and exporting

- Given a scenario, export and import project text in Microsoft Word and XML format.
- Reusing objects from other Adobe Captivate projects with the help of external libraries.
- Import and edit Adobe Photoshop native documents.
- Import and export project preferences.

12. Creating and managing skins and TOCs

- Given a scenario, select the appropriate options in the skin editor.
- Select the appropriate options and configure a playback control.
- Select the appropriate options and configure a border.
- Select the appropriate options and configure a TOC.

13. Creating compliant projects

- Select appropriate options, and add closed captions to a slide.

- Add accessibility text to slides.
- Customize accessibility text for objects.
- Test accessibility content.

14. Creating quizzes and managing eLearning

- Given a scenario, select the appropriate question type and set its properties.
- Given a scenario, select the appropriate quiz reporting preferences. (Includes: Acrobat.com and internal server.)
- Given a scenario, select the appropriate quiz setting preferences.
- Create and manage a question pool.
- Create a quiz by using the quiz template.

15. Variables and advanced actions

- Create a user-defined variable.
- Edit/delete a user-defined variable.
- Control and display information about the project with systems variables.
- Create standard and conditional actions.
- Add/edit/delete statements inside advanced actions.
- Edit/delete/duplicate advanced actions.
- Apply advanced actions to slides and interactive objects.

16. Reviewing

- Given a scenario, select the appropriate review process.
- Create and manage review comments.

17. Publishing projects

- Given a scenario, select the appropriate publishing options from the Publish dialog box.
- Given a format, select the appropriate options when publishing. (Formats include: SWF, APP, EXE, PDF, and MP4)
- Select the appropriate options when publishing standalone output.
- Select the appropriate options when publishing a Word document.
- Select the appropriate options when publishing a video for YouTube.
- Select the appropriate options when publishing for high-quality video streaming, podcasts, and video tutorials for smart devices.

Practice Exam

Try out these practice questions to get a feel for the types of questions on the ACE exam. Please note that your performance here does not indicate how you will do on the actual exam. To fully prepare for the exam, closely review the topic areas and objectives in this Exam Bulletin.

Create project templates

You are creating courses for several departments in your organization. You want the look and feel of the courses to be consistent across all courses. What should you do?

- A. Use a style guide.
- B. Use project templates.
- C. Use master slides.
- D. Use object effects.

Correct answer: B

Manage objects on the timeline

You have added multiple rollover images in your slide and have defined a common image area for it. You want to edit these images but cannot see them because they are overlapped. How should you make these changes?

- A. In the Timeline, hide all the images except the one you want to edit.
- B. Move the image to some other area, make the changes, and bring it back to the same position.
- C. In the Timeline, lock all the images except the one you want to edit.
- D. You cannot edit images in Captivate. Export the images to Photoshop, make the changes, and bring them back to Captivate.

Correct answer: A

Edit imported PowerPoint slides within Adobe Captivate

You have created a Captivate project from PowerPoint. During import, the slide notes were also added to the project. How should you edit the slide notes for the project?

- A. Make changes to the notes in the Slide Notes panel.
- B. Once imported, you cannot make the changes to the slide notes.
- C. Right-click the slide and select Edit with Microsoft PowerPoint > Edit Presentation and edit text in the notes area.
- D. Right-click the slide and select Edit with Microsoft PowerPoint > Edit Notes and edit text in the notes area.

Correct answer: A

Specify default object styles

Which statement about object styles is true?

- A. You can control the positioning of the object using object styles.

- B. You cannot control the transition behavior of the object using object styles.
- C. When you copy slides from one project to another, object styles are also copied.
- D. You can set an action for an object using object styles.

Correct answer: C

Insert and edit an image in Adobe Captivate project

In which case should you use the Fit to Stage button?

- A. The image is smaller than the stage dimension.
- B. The image is bigger than the stage dimension.
- C. The SWF file is smaller than the stage dimension.
- D. The SWF file is bigger than the stage dimension.

Correct answer: B

Add and edit multi-slide videos

Which statement about adding multiple slide videos in Captivate is true?

- A. You can add multiple videos per slide.
- B. Multi-slide video supports closed captioning.
- C. You can preview the video only in the library.
- D. Slide video can be placed only on the stage.

Correct answer: B

Describe the options related to using text to speech.

You have two objects on a slide and you have generated text to speech audio for this slide.

Which statement is true?

- A. When text to speech audio is generated, it is automatically added as slide audio.
- B. When text to speech audio is generated, it is automatically added as object audio.
- C. When text to speech audio is generated, it is automatically exported as MP3.
- D. When text to speech audio is generated, its usage count is set to two.

Correct answer: A

Select the appropriate options and configure a TOC

You want to add a table of contents to your Captivate course. What should you do?

- A. Choose Project > Table of Contents and select Show TOC.

- B. Choose File > Table of Contents and select Show TOC.
- C. Choose Window > Table of Contents and select Show TOC.
- D. Choose Insert > Table of Contents and select Show TOC.

Correct answer: A

Create standard and conditional actions

You want to use a single script to run multiple actions in a sequence. Which should you use?

- A. JavaScript
- B. Standard Action
- C. Variables
- D. Conditional Action

Correct answer: B

Given a scenario, select the appropriate review process

How should you initiate the procedure of sharing the project for review on Acrobat.com?

- A. Choose File > Send For Shared Review.
- B. Choose File > Collaborate > Send For Shared Review.
- C. Choose Project > Collaborate > Send For Shared Review.
- D. Choose Edit > Send For Shared Review.

Correct answer: B