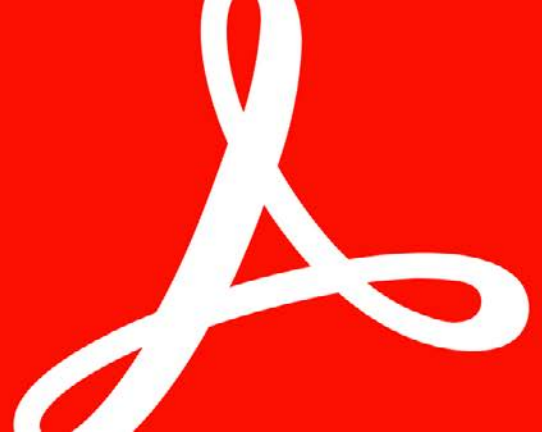


## Adobe Acrobat Sign for education.

Give the gift of time with an all-digital document solution that can transform workflows across your school or university.



From creation and routing for review and sign-off, to tracking and storage, document management is a complex, time-consuming process.

With increased pressure to go paperless and meet faculty, staff, and student or parent expectations for mobile-friendly, digital experiences, educational institutions are taking a fresh look at powerful digital technologies to replace time-consuming and costly paper-based processes. At the same time, they're controlling budgets and minimizing staff training time by embracing solutions that leverage existing technology investments.

Adobe Acrobat Sign\* helps educational institutions transform processes into 100% digital experiences that are secure and compliant with rigorous policy regulations. It includes market-leading e-signature tools, powerful ad hoc and high-volume [workflow automation tools](#), and prebuilt integrations with Microsoft 365, many Google Workspace apps, and enterprise applications.

### Make life easier with digital forms.

Save valuable time with automated sending and tracking of mandatory forms throughout the school year. With automated bulk sending, administrators can send mobile-friendly documents—such as code of conduct handbooks or faculty and staff onboarding forms—with a single click.



**SAN DIEGO STATE  
UNIVERSITY**

**93%**

Less time to  
complete forms

San Diego State has taken workflows digital across the campus to reduce the time students spend on processes like add/drop forms and to improve HR processes like onboarding new faculty.

Each recipient gets an individualized form that can be filled out, signed, and submitted easily from any device. And tracking is a snap—with a centralized dashboard that shows the status of each form and automatically sends reminders to keep workflows on track.

### Save time and resources.

Get rid of paper by giving staff, students, and parents self-service access to frequently used [electronic forms](#) that can be signed, submitted, and routed to the right people automatically for quick approval. At the same time, you can also make it easy for staff members to locate, send, and track all types of documents and forms for more efficient handling of everyday requests.

By adding e-signature workflows to common office tools like Microsoft 365 and Google Workspace, faculty and staff can get their work done quickly and easily without switching applications or tracking responses manually.

### Improve collaboration and transparency.

Simplify and streamline collaborative processes that require feedback or approvals from multiple stakeholders. A special needs coordinator, for instance, can make it easy for teachers or parents to comment on a proposed Individualized Education Program (IEP) by simply sharing a link to a secure, mobile-friendly PDF file. Or a professor can easily automate the process of senior thesis documentation. Multistep signature and approval processes can also be initiated and managed easily while working in apps that staff members use every day, including Microsoft 365, SharePoint, and Teams. In addition, Acrobat Sign\* provides process transparency, tracking each review and signature step, so staff members get real-time insights into who has viewed or acted on documents.

## Use cases

Save your institution time and money with fully digital and compliant document processes, such as:

### Operations management workflows

- Vendor agreements
- Purchase orders

### Staff management workflows

- Employee onboarding
- HR processes

### Student forms

- Immunization/health records
- Release forms
- IEP/504 forms
- Course management processes

## Acrobat Sign is Microsoft's preferred e-signature solution.



*"Adobe Acrobat Sign was the only solution we found that had a strong vision of integration into existing Microsoft workflows. We're using familiar tools to do more and work faster."*

DAVE THALACKER, Former Senior Director of IT Operations and Network Security, Iowa State University Foundation

## Keep it safe and ensure compliance.

Adobe solutions save administrative time by [protecting the privacy of student information](#), ensuring [signature legality](#), and enforcing regulatory and policy rules automatically—so your school or university can meet requirements for the Family Educational Rights and Privacy Act (FERPA), the Children's Online Privacy Protection Act (COPPA), and more. Automated document delivery, retention, and audit reports simplify record keeping and compliance.

*"Not only are Adobe Acrobat and Acrobat Sign very user friendly, they also help us work smarter and move towards a green and efficient paperless environment."*

RICHARD MILLER, Associate Director of Instructional Technology, Dyson College of Arts and Sciences, Pace University

## Digital document processes dramatically reduce costs and turnaround time.



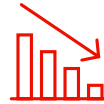
**US\$6**

Saved per document



**36%**

Increase in transaction speed



**85%**

Reduction in errors



**25%**

Improvement in compliance

"The Total Economic Impact of Adobe Sign," August 2019, and "The Total Economic Impact of Adobe Acrobat Sign," January 2022, commissioned studies conducted by Forrester Consulting on behalf of Adobe.

## The Adobe advantage—powering digital transformation for over 25 years.

Adobe invented PDF over 25 years ago and today is the global leader in digital document experiences. Acrobat Sign is used by more than 50% of the Fortune 500 companies in the private sector.

When you choose Adobe, your institution gets:

- **Solutions that "just work"**—Unlike other options that require time-consuming programming, integration, or staff training, Adobe solutions deliver intuitive digital experiences that get your school or university up and running quickly.
- **Effortless integrations**—Adobe makes it easy to leverage your existing technology investments, so faculty and staff can do more in the apps they already work with every day. Whether for Microsoft 365, SharePoint, Google Workspace, or a wide range of other systems, Adobe's prebuilt integrations, APIs, and software development kits (SDKs) create a fast path to success.

- **Peace of mind**—Adobe is deeply committed to [security and compliance](#), so we can earn your trust every day. Protecting the security and privacy of sensitive documents, data, and systems is a key focus—as is process control—so your school or university can confidently move to all-digital solutions.
- **Unsurpassed accessibility**—[Adobe Document Cloud](#) and Acrobat Sign\* provide comprehensive, timesaving tools for creating and enhancing documents to help ensure accessibility for people with disabilities such as blindness, low vision, or mobility challenges.

For more information, contact your Adobe Authorized Education Reseller.

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*"By implementing Adobe Acrobat Sign, we're improving efficiency, saving time, and providing better experiences for staff and students."*

RADHA KRISHNAN, Chief Information Officer,  
Seneca College

\* Adobe Acrobat Pro is included with your Adobe Creative Cloud subscription. Adobe Acrobat Sign is available separately. Contact your Adobe Authorized Education Reseller for more information.



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